

ALABAMA SOUTH DISTRICT CHURCH OF THE NAZARENE

MONTHLY REPORT FORM INSTRUCTIONS

- I. EVANGELISM – *This section to be completed by the pastor***
- a. **Number of Seekers**
 - i. *This is the number of individuals who responded to altar calls during the month*
 - b. **Number Saved and/or Sanctified**
 - i. *This is the number of individuals who were converted and/or entered the experience of entire sanctification (the ruling power of sin is broken cleansing one of self-centeredness)*
 - c. **Number New Nazarenes**
 - i. *This is the number of individuals that the pastor received into church membership by Profession of Faith (membership class attendance is encouraged prior to the receiving of members)*
 - d. **Number Members Received on Transfer**
 - i. *This is the number of members received into membership by transferring from another Nazarene Church (not by Profession of Faith)*
- II. SUNDAY SCHOOL**
- a. **Enrollment**
 - i. *This is the total number of individuals on the SS enrollment (or responsibility list) who are regular attendees and/or prospective attendees. List the enrollment as of the end of last year (the previous February's reported enrollment), the current month's enrollment and whether this figure is a + or _ over last year's enrollment figure.*
 - b. **Attendance**
 - i. *This is the average SS attendance for last year and for the current month plus the recording of an increase (+) or decrease (-) over last year (the previous February's reported attendance)*
- III. SUNDAY MORNING WORSHIP**
- a. **Attendance this Month**
 - i. *This is the average morning worship attendance for the current month*
- IV. FINANCIAL**
- a. **Total tithes and offerings received THIS MONTH**
 - i. *This is the amount of all monies received through tithes and offerings for the current month*
 - b. **Total Sunday School offerings received THIS MONTH**
 - i. *This is the amount of all monies received through SS offerings for the current month*
 - c. **Total NYI (Nazarene Youth International) offerings received THIS MONTH**
 - i. *This is the amount of all monies received through the youth department (grades 7th – college age)*

d. **Total NMI (Nazarene Missions International) offerings received THIS MONTH**

- i. *This is the amount of all monies received through the missions department (excluding special offerings for mission purposes such as alabaster, deputation offerings for visiting missionaries, children's missions projects, VBS mission offerings, LINKS, NCM, child sponsorship, crisis care kits, etc.)*

* **TOTAL Received THIS MONTH**

- ii. *This figure is the TOTAL monies received through regular tithes and offerings for the current month (the sum of line items a through d)*

V. **OUR GIVING TO OTHERS**

a. **16% of the above TOTAL** (i.e., your church's Fair Share amount)

- i. *This is the 16% calculation based on the *TOTAL monies received above (reference to the Finance Committee Report in the District Journal)*

- ii. **NOTE:** *NewStart churches and church-type missions (CTM) shall pay as their Fair Share Fund according to the following schedule:*

1. *First Partial Year: 10 percent (in lieu of 16%)*
2. *First Year: 10%*
3. *Second Year: 12%*
4. *Third Year: 14%*
5. *Fourth Year: 16%*

- iii. **16% monies mailed to the District Office:** *This is the amount the respective church is sending to the district office (for the Fair Share Fund)*

Send 16% monies to the district office with a check made payable to "Alabama South District" at the following address:

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| Alabama South District Church of the Nazarene P.O. Box 680898 Prattville, AL 36068 |
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- iv. *16% monies are dispersed to fund the following ministries: home missions (district training/NewStart churches), Rolling Hills Camp, Sunday School, missions (NMI), youth ministries (NYI), Pensions and Benefits for district pastors, and our regional university (Trevecca Nazarene University)*

b. **Total WORLD EVANGELISM FUND – WEF monies received for the month**

All WEF monies are to be sent to the Global Treasury Services (GTS) with a check made payable to the "General Treasurer, Church of the Nazarene" at the following address:

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| General Treasurer Church of the Nazarene P.O. Box 843116 Kansas City, MO 64184 |
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- i. The Source of these Funds:
 1. Easter Offering (March or April missions emphasis)
 2. Thanksgiving Offering (November missions emphasis)
 3. Prayer & Fasting (monies received by churches that participate in Prayer & Fasting missions giving)
 4. 4% Monies (4% of the *TOTAL monies received for the current month through regular tithes and offerings)
 5. Other Approved Specials (projects or mission specials approved by or obtained from the World Mission Department)
 6. Approved Specials
 - a. Alabaster (Feb. & Sept. monthly mission emphasis)
 - b. World Mission Broadcast/WMB (June missions emphasis)
 - c. VBS (sent for the denomination's VBS special mission project)
 - d. LINKS (August missions emphasis)
 - e. Nazarene Compassionate Ministries/NCM (December missions emphasis)
 - f. Deputation Offerings (monies received to assist Nazarene missionaries if sent through Global Treasury Services.
NOTE: money given as personal gifts is neither considered a part of the deputation offering, nor allowable for 10% credit)
 - g. Missionary Christmas Fund (sent to GTS)
 - h. Missionary Health Care (Memorial Roll, DSA, Gifts from the Heart and MHC offerings)
 - i. Work & Witness (project money sent through GTS)

Remittance forms available by downloading a **Church Remittance Form** at:

www.nazarene.org/files/docs/church_remittance.pdf

or

<http://www.nazarene.org/ministries/NFS/gts/remittance/display.aspx>

NOTE: Please mail monthly forms to the district office before the 10th of the month. Thank you!